

Vacancy Announcement

Supervisory Program Analyst GS-0343-14

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Announcement Number: NW0343

Date Opens: NOW

Date Closes: 08 March 2004

Location: Headquarters, Naval Facilities Engineering Command

Area Of Consideration: Naval Facilities Engineering Command Only

About Us: The Naval Facilities Engineering Command (NAVFAC) manages the planning, design and construction of shore facilities for U.S. Navy activities around the world. We provide the Navy's forces with the operating, support and training bases they need when they are home...from the sea. The Headquarters Environmental Program Office provides specific direction, administration, analysis and evaluations of systems, facilities and operations of the NAVFAC Environmental Programs that include cleanup, compliance, natural resources, environmental planning and Base Realignment and Closure (BRAC) Programs. NAVFAC's Environmental Programs provide technical consultation and on-site assistance with Federal and state regulations under the Navy Environmental Protection Support Service (NEPSS) Program. NAVFAC also manages and implements the Navy and Marine Corps Environmental Restoration Programs.

About the Job: Incumbent serves as the Supervisor for Environmental Resources Branch in the Headquarters Environmental Program Office. As the Head of Environmental Resources Branch, the incumbent is responsible for reporting overall execution progress for the environmental programs. Working with the HQ Environmental Division Directors and NAVFAC components, the incumbent tracks multi-year program execution goals and objectives. He/she serves as the Environmental Directorate's primary point of contact with Headquarters Financial Management. The incumbent is the Environmental Directorate's expert on the planning, structure and execution of critical environmental databases and corporate information systems. This includes "NORM", the Navy's integrated cleanup program information system, the environmental workload models, NAVFAC's Effort Distribution Matrix (EDM), NAVFAC's Financial Distribution Matrix (FDM), the Navy Marine Corps Intranet (NMCI), and other financial and management systems. The incumbent monitors fiscal progress over all environmental programs and reports progress and problems to the Senior Executive Director and Division Directors on a routine basis.

Occasional travel required
Secret Clearance required
Financial Disclosure is required

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